Appendix A   Recommended ongoing OS work 2021-25

Children's Select Committee (CSC) – recommended work 2021-25			
Chairman and Vice-Chair engagement meetings:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Young Carers in Wiltshire	TBC	That the Chair and Vice-Chair meet with relevant officers to review the scope of a potential task group or rapid scrutiny – to consider how to best promote the service and ensure that Young Carers and their families access the support on offer.	Agreed - 21 January 2020 CSC meeting (but did not take place due to Covid-19)
Forward work planning - engage with respective Chair and Vice-Chair	Annual	- Corporate Parenting Panel; - Schools Forum; - Health Select Committee; - Safeguarding Vulnerable People Partnership (SVPP); - FACT programme boards; - SEND Local Area Board; - Wiltshire Council's Health and Wellbeing Board.	To strengthen joined-up working.
Embedding the voice of children and young people	Annual	Meet with the young people who form the Wiltshire Youth Union (WYU), which includes Children in Care Council (CiCC), Members of the Youth Parliament (MYP's), and the Care Leavers Forum – this may be arranged by the Youth Voice team – to understand their priorities and key concerns for the year ahead. This would also be an opportunity to review ways of working to ensure that there is a good level of communication between CSC and WYU.	To strengthen joined-up working.
Budget	January / February	Meet / communicate with the Chair and Vice-Chair of Schools Forum (alternatively attend Schools Forum meeting) to discuss the budget.	To strengthen joined-up working.

Appendix A   Recommended ongoing OS work 2021-25

Children's Select Committee (CSC) – recommended work 2021-25			
Information Briefings:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
School Funding	January	To have a pre-meeting briefing on school funding ahead of council's budget setting (typically February).	Agreed - 10 March 2020 CSC meeting
FACT (Families and Children Transformation Programme) – the journey so far		To receive information on the FACT programme including: • a 3 to 5 years plan or roadmap showing the FACT programme's journey to date (including its original objectives), • the current aims and objectives of FACT (at the time the committee will receive the briefing), • and how the council is planning to deliver these. **NB** This briefing would underpin the work of the proposed task group.	To develop the committee's understanding of services
MASH and early support		To organise a briefing for members on the MASH / early support (may include tour of the MASH).	Agreed - 10 March 2020 CSC meeting (FACT update)
School Improvement Programme		To organise a briefing for members on the school improvement programme. **NB** – linked to agenda item	Agreed - 10 March 2020 CSC meeting (Schools Ofsted judgments)
SEND provision		To understand SEND and provision by the council (including awareness of funding). **NB** This briefing would underpin future scrutiny work (rapid scrutiny) on SEND provision and High Needs block funding.	To develop the committee's understanding of services

Demand modelling for Children in Care		To understand the process followed for demand modelling for Children in Care. Could also include information on the different options for accommodation for children in care To enable the committee to understand the key factors that may lead to families' breakdown and where the council could consider early intervention / support.	Briefing to Chair and Vice-Chair on CPP report, Monday 5 October 2020.
Local Authority's (LA) statutory responsibilities linked to schools		To establish the activities and areas linked to schools which are still statutory responsibilities of the LA and determine the best format the LA's performance in these areas should be reported to the CSC. This could include: • Safeguarding (support and responsibilities) • SEND (support and responsibilities) • Specialist Schools and Specialist Units overseen by the LA (i.e. Rowderford School, developments in Salisbury & Exeter House, Hearing Impaired Unit Salisbury, ARK Resource Base Amesbury and others etc), and SEND provision contracted out • Traded services for schools • School building programme • Virtual school, etc.	To ensure that the committee receives information that enables it to monitor the council's performance, where appropriate
Employment and apprenticeship		To receive information on: • NEET (not in education, employment or training) numbers in Wiltshire – including national figures for comparison (ONS) • Take up / outcome of the NEET government scheme in Wiltshire and nationally • Current number of apprentices in Wiltshire and schemes in place, including Wiltshire Council	To develop the committee's understanding of demand / needs / provision in the county

		• Services in place / support available in Wiltshire to help young people move towards work, education or training e.g. Wiltshire Council's Employment and Skills (Work Wiltshire), programmes such as Building Bridges, etc.	
Alternative Educational Provision		To receive information on processes followed and options available in Wiltshire, including information on the Service Level Agreement for funding delegated to secondary schools to support learners at risk of exclusion. **NB** – timely to link with agenda item - annual data set on Children Missing out on Education.	Agreed - 5 March 2019 CSC meeting
Five to Thrive (training programme)		To better understand the programme, including an update on "take-up" and outcomes (Public Health).	Agreed - 10 March 2020 CSC meeting (FACT update)
Virtual schools		Virtual Schools update following change of leadership and ways of working (and budget reduction) – information about the service and its work.	To develop the committee's understanding of services.
Family Learning Service		To raise awareness of the service and the support it offers to families.	Agreed – 2 March 2021 CSC meeting

Appendix A   Recommended ongoing OS work 2021-25

Children's Select Committee (CSC) – recommended work 2021-25			
Task groups:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Disadvantaged / vulnerable Learners		Whilst Wiltshire has a relatively low number of disadvantaged learners, they are largely underperforming compared to regional and national levels. To be informed of the council's current work and aspirations. To identify the reason(s) for the higher underperforming than regional and national levels To explore solutions to raise performance levels, based on best practice across the country.	Approved by Overview and Scrutiny Management Committee (OSMC) 17 March 2020 (did not start due to Covid-19)
Whole Life pathway – joint task group with the Health Select Committee (HSC)		The whole life pathway is a workstream under the FACT (Families and Children's Transformation) programme to transform support and services for people with a range of complex needs across Wiltshire, which has led to substantial changes. The aim of the workstream is to co-produce **whole life** services for a range of needs, building resilience with individuals, families and communities and reaching stability Aim: To review the impact of the whole-life pathway for the primary individual (child) - CSC lead To review the holistic impact of this change for the whole family (as both the primary individual and family members age and have changing needs) – HSC lead To assess the implications for all services involved in the whole-life pathway (cultural changes, reassessment of criteria / thresholds, finance / budget, etc.)	Approved by OSMC 17 March 2020 (did not start due to Covid-19)

Children's Select Committee (CSC) – recommended work 2021-25			
Task groups:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
In-house foster carers		To review how the Fostering Excellence project is / will be addressing the issues identified in report to CSC on 10 March; To identify: • how the effectiveness of the Fostering Excellence project will be measured and reported; • how the benefits to children in care being placed with in-house carers (receiving enhanced training / support as part of Fostering Excellence) will be measured and reported; • best practice across the country for recruitment and retention of in-house foster carers, as well for anticipating demand (needs / demand modelling)	Approved by OSMC 17 March 2020 (did not start due to Covid-19)
Children and Adolescent Mental Health Services (CAMHS) Task Group		To reconvene the task group to consider the impact of Covid-19 on CAMHS and the link between CAMHS and the private and voluntary sector. **Consider adding to the terms of reference:** Adequacy of Mental Health provision available in Wiltshire including support offered / service delivered by CAMHS (demand / waiting time / threshold, etc.) and development to the service (including single point of contact), the launch of the Wiltshire Early Mental Health Service run by Barnardo's	Health Select Committee - 12 January 2021 (reported to CSC on 19 January 2021) Informal CSC meetings September and November 2020

Children's Select Committee (CSC) – recommended work 2021-25			
Task groups:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
		(on your mind), and plans to co-ordinate training for schools based on the DfE programme. Demand / need modelling – could pressure on demand lead to very high threshold to access services?	CSC – 2 March 2021 – recommending that this takes place as soon as possible
Families and Children's Transformation (FACT)		To scrutinise the impact and effectiveness of the FACT programme, whilst ensuring that the voice of the child is embedded in the FACT programme. Areas to focus on (based on the debate and areas for continuing improvement that were highlighted in the report) are detailed in the minutes of the CSC meeting on 19 January 2021. **NB** – a briefing for the committee on the "journey so far" for FACT to take place first.	Agreed – 19 January 2021 CSC
Youth provision and youth service funding		**Area Board youth service funding** To understand what the differences are (and why) in allocating youth funding and to determine whether the eligibility criteria and assessment / approval process are still relevant (where possible compare with other local authorities) and ensure clear "best practice" / guidelines. **Youth Provision – gap analysis** To consider the outcome of the Youth provision gap analysis undertaken (referred to in the Covid-19 update to Cabinet, 1	To develop consistency across the 18 area boards in terms of allocating youth funding and eligibility criteria.

Children's Select Committee (CSC) – recommended work 2021-25			
Task groups:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
		December 2020) and establish whether further scrutiny (e.g. task group) would be beneficial to ensure that demand / needs are met where possible and also that people are aware of the provision (effective promotion). **NB** link with Youth Voice team's work	Agreed by OSMC 17 March 2020 Informal meeting 25 November 2020 2 March 2021 CSC meeting
Access to Post-16 education		To establish a clear picture of post-16 education provision available to young people in Wiltshire and availability of / options for transport to access that provision. **NB** – may link to follow up work from the Youth Transport Task Group's final report	

Children's Select Committee (CSC) – recommended work 2021-25			
Rapid Scrutiny Exercises:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Housing - provision of accommodation for young people at transition time		To consider how effective the council is at meeting housing needs (including availability of choice and location) for young people at transition time (e.g. Care Leavers or SEND "aging out" of existing provision).	Agreed - 12 November 2019 CSC meeting (OS / Executive meeting 2019-20).

Children's Select Committee (CSC) – recommended work 2021-25			
Rapid Scrutiny Exercises:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
SEND provision		To develop Data sets for future reporting to the committee on SEND provision / performance.	As discussed by the CSC on numerous occasions.
High needs block funding		To review the current processes and explore whether there would be value added in establishing a task group to consider options to manage pressures on high needs block budget whilst providing the most appropriate support at the earliest opportunity.	Budget briefing for the Chair and Vice-Chair
Health Outcomes and meeting health needs		To explore how the council can best scrutinise what partners (and providers) are doing to provide health outcomes for Wiltshire children, this would include establishing what the current scrutiny by the council is (including information on the current and planned work on this topic of the Safeguarding Vulnerable People Partnership).Please see further information in the report (Agenda item 92, paragraphs 25 to 28 refer) This could also include reviewing the promotion and support offered for healthy eating, which could potentially help to address both childhood and adult obesity. To ensure that families have access to help or support to be able to produce healthy, nutritious food for their families within a limited budget (explore options such as lottery funded six-weeks cookery programmes, etc. which could be developed further).	Agreed - 12 November 2019 CSC meeting (OS / Executive meeting 2019-20). To enable children to have a heathy balanced diet could have enormous benefits for their future.

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Children's Select Committee (CSC) – recommended work 2021-25			
Select Committee items:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
DfE Changes - Update from Department for Education	Standing Item	A report presenting an update on developments relating to children's services arising from the Department for Education. **NB** Increasing concerns from pupils expecting to take exams (with access to education having been impacted by the Covid-19 pandemic) – keep an eye on guidance issued.	To keep the committee informed of national changes and their potential impact for the council.
School Ofsted Judgements	Standing Item	A report which includes information regarding the most recent Ofsted Inspection reports. It will provide an ongoing view of the effectiveness of schools as seen by Ofsted Inspection.	To keep the committee informed of "trends".
Update from Wiltshire Youth Voice	Standing Item	Regular update reports (written or verbal), including update on the implementation of the action plan (see below). **NB** – to present the action plan for the Youth Voice Team (including milestones) at one meeting, including: - which young people are being reached (and how, e.g. via schools); - what is the target we would like to reach (which young people and "how many"); - the "vision" for the relationship between the council and young people. **NB** – for the committee to consider an evaluation of the Youth Consultant role.	To continue closer working with Wiltshire's young people. As agreed CSC 2 March 2021

Appendix A   Recommended ongoing OS work 2021-25

Children's Select Committee (CSC) – recommended work 2021-25			
Select Committee items:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Covid-19 response / recovery	Standing item (whilst relevant)	To receive update on the council's demand modelling, and capacity to meet that demand with regards to Children's Services, including Support for schools, throughout the Covid-19 pandemic and lockdowns, and support for recovery provision and a review of that support (e.g. take up and impact).	To ensure that there
Corporate Parenting Panel	Annual item (twice)	To continue receiving annual reports from the panel: - March (brief update) - October / November (annual report)	Committee requirement to receive these reports.
Performance monitoring report	January and June	To receive performance monitoring reports on the overall service, likely to be June (to consider the year-end data from the previous year) then January meetings.	As approved at CSC on 12 November 2019 (OS/executive meeting outcome)
Early Years and Childcare Standards Report	Annual item	To receive a report detailing local authority standards for early years and pre-school provision including sufficiency (which is a statutory duty), pupil outcomes and Ofsted grades. Including in 2021-22: a. Outcome of campaign to promote childcare as an attractive offer to those who are looking for an alternative career – launched by Wiltshire Council in April 2021 b. update on the implementation of the SWAP (sector-based Work Academy Programme) course, developed with	Monitoring of statutory duty of the council. As agreed at CSC 2 March 2021

Children's Select Committee (CSC) – recommended work 2021-25			
Select Committee items:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
		Jobcentre Plus and Family and Community Learning c. update on the county-wide action plan (paragraph 38 of the report refers), latest timescale being July 2021 d. update on the work with schools regarding "wrap-around care" for school age children	
Elective Home Education (including SEND)	Annual item	To receive dataset and policy on Elective Home Education (EHE), including children with SEND including: • (if possible) data from previous year(s) to highlight any trends as a consequence of the Covid-19 pandemic; • Information on the council's responsibilities and how the council can monitor effectiveness of EHE.	As agreed 5 March 2019 CSC (delayed due to Covid-19) Annual dataset as agreed 4 September 2018 CSC
Children Missing Out on Education / Children Missing Education	Annual item	To receive dataset and policy on Children Missing Out on Education / Children Missing Education **NB** – may be timely to link to information briefing on Alternative Educational Provision.	Annual dataset as agreed 4 September 2018 CSC
Pupil Performance in Public Tests and Examinations	Annual item	Provides an annual overview of pupil performance at the end of each key stage and compares Wiltshire's attainment with national, south west and statistical neighbours.	Committee requirement to receive this.
Safeguarding Vulnerable People Partnership	Annual Item	To receive annual report from the partnership presenting work in the past year and priorities / objectives for the year ahead	To ensure joined-up working and awareness of respective priorities

Children's Select Committee (CSC) – recommended work 2021-25			
Select Committee items:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Adoption	Annual (May)	To receive information on adoption from the following sources: • Local authority's performance report with regards to adoption (statutory requirement that regular assurance reports are provided regarding the Council's responsibility for the adoption of children); • Adoption West's annual report; • Adoption West joint scrutiny panel's annual report.	To review the work of the joint scrutiny panel as well as scrutinise performance for the areas within adoption which remain the responsibility of the council
Getting to outstanding (Ofsted)	June 2021	To review the council's plan to achieve outstanding (Ofsted), including its self-assessment processes and ensuring that the voice of the child is embedded in Children's Services' work, including best practice from Outstanding authorities.	To support the council in continually improving services and achieving outstanding.
Child Poverty		To receive a report presenting figures / data for child poverty in Wiltshire (compared to national figures) and the services / provision in place to address this in Wiltshire, either delivered / supported by the council or third sector (that the council is aware of).	
Wiltshire School Improvement Programme - update		To receive a report on implementation / progress of the school improvement programme, including specific measurable evidence of impact on pupil outcomes of the new way of working (as part of the School Performance report), where applicable including direct feedback (on	As agreed at the 21 January 2020 and 10 March 2020 CSC meeting (schools Ofsted

Children's Select Committee (CSC) – recommended work 2021-25			
Select Committee items:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
		receiving the support) from schools. If possible, to include a diagram showing the new way of working / system. **NB** – linked to a pre-meeting briefing	judgments)
Youth Transport (including SEND)	tbc	Update following task group's work and executive response - National Bus Strategy and any decision or progress regarding a single "Wiltshire Youth Card" . To include input from the council's review of transport services for children and young people with SEND (commissioning team). **NB** – may link to the proposed Access to Post-16 education task group	As agreed at CSC 2 March 2021 To determine whether further scrutiny would be beneficial.
Outdoor education	March 2022	Update following task group's work and executive response	To ensure that provision remains.
Traded Services	March 2022	Update following task group's work and executive response: a. Progress and development for Traded Services b. Development of the Traded Services team c. The establishment of a project / governance board	To determine whether further scrutiny would be beneficial.
Troubled families programme – update		As agreed at the meeting on 10 March 2020 (DfE changes) to receive an update on the troubled families programme	
Well-being for Education		Ensuring the effectiveness of the 'Well-being for Education	

Appendix A   Recommended ongoing OS work 2021-25

Children's Select Committee (CSC) – recommended work 2021-25			
Select Committee items:			
Topic / activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Resilience		Resilience' (formally 'Return') programme being delivered to all education establishments in Wiltshire.	
Update on the implementation of FACT (Families and Children's Transformation)		As approved at CSC on 12 November 2019 (OS/executive meeting outcome). To received regular updates on the implementation of FACT (Families and Children's Transformation). **NB** – these would need to be timed around the work of the proposed task group, and probably "suspended" whilst the task group is active. There will also be a briefing for members on the "journey so far" for the FACT programme.	To inform the committee of progress on a major transformation programme.

Appendix A   **Recommended ongoing OS work 2021-25**

Environment Select Committee (ESC) – recommended work 2021-25			
Task Groups:			
Activity	**Date**	**Brief Explanation**	**Reason for inclusion**
Global Warming & Climate Emergency *Re-elected members:* *Cllr Sarah Gibson* *Cllr Tony Jackson* *Cllr Brian Mathew* *Cllr Nick Murry* *Cllr Graham Wright* *Cllr Clare Cape TBC* *Cllr Jacqui Lay TBC*	June 2019 – to date	To continue to focus upon the development of a carbon neutral Wiltshire.	To reply to the Executive responses to its recommendations and to review the development of the climate strategy, including the consultation process.

Environment Select Committee (ESC) – recommended work 2021-25			
Select Committee items:			
Activity	**Date**	**Brief Explanation**	**Reason for inclusion**
COVID-19 updates	On going	To receive updates on the local response to the pandemic relevant to its remit.	To monitor council's on-going response to the pandemic.
Business Plan	tbc	To review the any changes to the areas of the business plan covered by the Environment Select Committee.	To ensure that the work of the committee is aligned with the council's Business Plan.

Appendix A   Recommended ongoing OS work 2021-25

Environment Select Committee (ESC) – recommended work 2021-25			
Select Committee items:			
Activity	**Date**	**Brief Explanation**	**Reason for inclusion**
Climate strategy	tbc	To receive a draft strategy and action plans and to monitor progress.	To ensure that the county is on track to be carbon neutral by 2030.
Climate adaptation	tbc	To receive plans and reports regarding adaptation to climate change e.g. flood risk	To ensure that the county is prepared for the effects of climate change
Natural environment and the 'ecological crisis'	tbc	To receive plans and reports concerning the council's approach to protecting and preserving biodiversity, eco-systems and the ecology of the county.	To monitor how the council is working to protect and preserve the natural environment.
Local Plan Review	tbc	To receive updates on the development of the new Local Plan.	To consider areas of scrutiny involvement in the updated plan's development.
Local Transport Plan	tbc	To receive updates on the development of the new Local Transport Plan.	To consider areas of scrutiny involvement in the updated plan's development.
Waste	tbc	To receive updates on the household waste management strategy.	To monitor the delivery of the council's waste contracts and waste management strategy.
Highways	tbc	To receive updates on highways management.	To monitor the delivery of council's highways contracts and highways management.

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Environment Select Committee (ESC) – recommended work 2021-25			
Select Committee items:			
Activity	**Date**	**Brief Explanation**	**Reason for inclusion**
Leisure Services	tbc	To receive regular updates on the new model for leisure services.	To consider areas of scrutiny involvement in the development and delivery of the new service model.
Library Service	tbc	To receive updates on the development of the library service.	To consider areas of scrutiny involvement during the recovery from the effects of the pandemic and changing service use.
Culture (arts, heritage)	tbc	To consider how council can support the development of the arts, heritage and cultural offer.	To consider areas of scrutiny involvement during the recovery from the effects of the pandemic. Also how to support the promotion of and access to culture and to strengthen links with tourism and local regeneration.

Appendix A   Recommended ongoing OS work 2021-25

Health Select Committee (HSC) – recommended work 2021-25			
Pre-meeting briefings:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
Pre-meeting info briefing: Structure of health and care in Wiltshire	High	A briefing to clarify for all members the structure of current health and care provision across the county.	To ensure the committee understand and can robustly scrutinise health and wellbeing outcomes in Wiltshire.
Pre-meeting info briefing (initially): Bath, Swindon and Wiltshire (BSW) Integrated Care System	High	NHS England and Improvement has confirmed that BSW organisations had met the criteria to become an Integrated Care System (ICS). An ICS is a way of working across health and care organisations that allows partners to work closer together and take collective responsibility for the health and wellbeing of populations. More info here.	To ensure the committee understand and can robustly scrutinise health and wellbeing outcomes in Wiltshire.

Health Select Committee (HSC) – recommended work 2021-25			
Select committee items:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
COVID-19 updates	High	To receive updates from the council,	To ensure ongoing non-

Health Select Committee (HSC) – recommended work 2021-25			
Select committee items:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
		CCG and partners on the actions being taken to mitigate the impact of the pandemic.	executive challenge on the response to, and recovery from, the pandemic.
Wiltshire Council Business Plan	High – when available	To review the council's next business plan and consider which projects and programmes should be reflected in the committee's work programme.	To ensure that the work of the committee is aligned with the council's corporate priorities.
Mental health – impacts of COVID-19	High	To consider the level of impact and the support services in place to respond.	To ensure that the known and unknown impacts on Wiltshire residents are identified and addressed.
CAHMS (Children's & Adolescent Mental Health Services)	High	In January 2021, Committee recommended that a task group consider the impact of COVID-19 on the mental health of children and young people, and the link between acute level CAMHS and provision of mental health services by voluntary, community and private sector.	To ensure that the known and unknown impacts on Wiltshire's young residents are identified and addressed, and that there is good link-up between different levels of mental health provision.
Elective care – impact of COVID-19	High	To consider the length of delays on procedures, the wider impacts of this and recovery plans in place.	To ensure that procedures are prioritised appropriately and that the associated impacts of delays on patients are identified and addressed.

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Health Select Committee (HSC) – recommended work 2021-25			
Select committee items:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
Carer Support	High	To review the impact of COVID-19 on carers, the support in place and how 'hidden' carers can be identified.	
Support for adults with learning disabilities	Medium	Depending on the outcomes of a rapid scrutiny exercise to review the actions taken by the council in regard to HFT's Furlong Close facility, to consider a potential task group reviewing a) The outcomes and latest position following the exercise outlined above; and b) The application of any lessons learned relevant to the wider Wiltshire market for residential and supported living to ensure that it best meets the needs of adults with learning disabilities.	To ensure that Wiltshire's provision meets clients' needs, particularly in light of the closure of the Furlong Close facility run by Home Farm Trust.
Ambulance service	Medium	To review the performance of the services delivered by South West Ambulance Service Trust (SWAST).	To ensure an effective and responsive ambulance service for the people of Wiltshire.
Tracking inequalities	Medium	To consider health inequalities across different groups (including rough sleepers) and how these are address	To help reduce health inequalities across Wiltshire but identifying the reasons for

Health Select Committee (HSC) – recommended work 2021-25			
Select committee items:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
		through support, service accessibility and targeted public health messaging.	them and how well measures are targeted to address them.
Over-50s population health	Medium	To consider the BSW Ageing Well programme and the impact of latent demand due to COVID-19 on the older population.	To ensure that the large older population in Wiltshire is supported to be proactive in improving their health and wellbeing.
Oral health and dentistry	Medium	To consider public health measures to promote good oral health; the impact of deprivation and COVID-19 on oral health; the adequacy of the dentistry system in Wiltshire; and how issues with access to dentistry identified nationally are addressed locally.	To ensure that Wiltshire residents are supported to have good oral health, and to ensure that the county's dentistry provision is fit for purpose and accessible to all.
Safeguarding vulnerable adults	Medium	To review the work of the Wiltshire Safeguarding Vulnerable People's Partnership in relation to adults.	To ensure that vulnerable adults in Wiltshire are protected from harm, including addressing any additional risks presented by COVID-19.
Community health and care outreach	Medium	To review services delivered in the community to support people's health and wellbeing, including Social Prescribing and the council's Local Area	To ensure that all opportunities are taken to promote and protect good health at a community level in Wiltshire.

Health Select Committee (HSC) – recommended work 2021-25			
Select committee items:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
		Coordinator team.	
Acute Trust plans and performance	Medium	To review the organisational health and performance of local acute health trusts.	To ensure that Wiltshire residents have access to good acute healthcare services.
Nursing and residential care procurement	Medium	To review the development and implementation of the commissioning and procurement platform for nursing and residential beds in Wiltshire, known as the 'Care Home Alliance', agreed by Cabinet in January 2021.	To ensure the new system of procuring nursing and residential beds is delivering the outcomes expected at launch.
Winter preparedness	Medium	To assure plans for service provision during Winter 2021.	To maximise Wiltshire's resilience to seasonal health issues such as respiratory illnesses and fractures.
Adult Social Care transformation	Lower	To receive an update on Phase 2 of the programme, which focused primarily on developing services for individuals with a Learning Disability and Mental Health disorders who require care and support under the Care Act 2014.	To ensure the transformation objectives continue to be delivered.
Health emergency preparedness	When appropriate, taking into account	To consider lessons learned from COVID-19 and the response plans in	To ensure Wiltshire residents can be rapidly protected,

Health Select Committee (HSC) – recommended work 2021-25			
Select committee items:			
Activity	**Priority**	**Brief Explanation**	**Reason for inclusion**
	the current pandemic situation	place for future health emergencies.	supported and enabled in the event of any future health emergency.
GP and health staff recruitment and retention	Lower	To review workforce issues across the health and care sector in Wiltshire.	To ensure the healthcare sector in Wiltshire has the work force needed to meet residents' needs.
Personal health budgets	Lower	To review take-up and outcomes from their introduction.	To ensure the benefits of the scheme are realised by Wiltshire residents.

OS Management Committee – recommended work 2021-25			
Select Committee items:			
Activity	**Priority / Date**	**Brief Explanation**	**Reason for Inclusion**
Developing OS in Wiltshire	High Summer 2021	To implement arrangements for further liaison with Executive members, officers, key partners and amongst lead OS members regarding OS's approach and work priorities, including consideration of OS's approach at other local authorities	To ensure OS maximises its contribution to open and honest decision-making and to the overall good governance of the council.
OS Councillor Learning and Development and guidance	High Summer 2021	To review the effectiveness of OS session(s) within the post-election councillor induction; To consider councillors' further learning and development needs over the forthcoming council term; To ensure all councillors understand the opportunities for service improvement and policy development presented by OS and how to raise and pursue issues through OS's processes.	To ensure OS councillors have the skills and knowledge to have a positive impact on outcomes through effective OS.
Business planning	High Summer 2021	To undertake a detailed review of any new business plan, which will define the council's priorities over the forthcoming council term.	To help define the council's main priorities in its new Business Plan and how they will be delivered.
Organisational recovery	High Ongoing	To review the council's response to the pandemic in terms of developing the way its services are delivered resilient, efficient and inclusive organisation.	To ensure that the council takes all opportunities to drive efficiencies in how its services are delivered and how they can be accessed by residents.

Appendix A   Recommended ongoing OS work 2021-25

OS Management Committee – recommended work 2021-25			
Select Committee items:			
Activity	**Priority / Date**	**Brief Explanation**	**Reason for Inclusion**
COVID-19 pandemic	High Ongoing	To oversee overall OS engagement on the council's ongoing response to the pandemic, to ensure that it continues to be efficient, focused on priorities and supports Wiltshire residents and businesses to recovery from the broad impacts of the pandemic – particularly the vulnerable.	To ensure that the broad impacts of the pandemic on all sections of Wiltshire communities are prioritised, considered and addressed by both OS and the council and its partners.
Financial monitoring and planning	High Ongoing	To continue the effective approach to budget scrutiny engagement developed during the 2013-17 council, including through the dedicated Financial Planning Task Group and liaison with select committees on implications for service delivery. To increase the profile of budget scrutiny amongst all members.	To support the development of sound financial plans, budget management, the delivery of savings and effective ongoing processes for financial scrutiny.
Emergency preparedness	Medium TBC	To review any lessons learned from the council's response to the pandemic in terms of its preparedness for future major incidents.	To ensure that the council is as well placed to support communities in the event of any future major incidents.
Wholly-owned companies – governance review	Medium July 2021	To contribute to a review of governance arrangements for the Stone Circle wholly-owned companies, planned to be reported to Cabinet in July., including	

OS Management Committee – recommended work 2021-25			
Select Committee items:			
Activity	**Priority / Date**	**Brief Explanation**	**Reason for Inclusion**
		consideration of OS's ongoing role in scrutinising the companies' activities.	
Wiltshire Online	Medium	To monitor Wiltshire resident's and business's access to high-speed internet services as a vital utility.	To ensure all residents and businesses in Wiltshire can access the opportunities of high-speed internet access and avoid the impacts of digital exclusion.
Commercialism	Lower	To review the direction and implementation of the council's commercialism agenda, potentially including: • Existing income streams • New commercial opportunities • Councillor and officer expertise in this area • The experiences of other local authorities • Legal and commercial issues • The ethos, values and reputation of the council.	
Digital	Lower	To review the direction and implementation of the council's digital agenda (potentially as part of its overall Organisational Recovery programme).	To ensure that all opportunities are taken regarding efficiency and improved digital customer service and access.
Public consultations	Lower	To review implementation of agreed recommendations submitted by the Public Consultations Task Group in 2019.	

Appendix A   **Recommended ongoing OS work 2021-25**

OS Management Committee – recommended work 2021-25			
Task Groups:			
Activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
Financial Planning Task Group *Re-elected members:* *Cllr Pip Ridout* *Cllr Richard Britton* *Cllr Gavin Grant* *Cllr George Jeans* *Cllr Stuart Wheeler*	Ongoing	Existing terms of reference: 1. To understand and review the Medium Term Financial Strategy (4 year financial model) 2. To understand and review the approach and robustness of the financial planning regime within the Council 3. To understand and help develop the approach to the annual budget setting cycle 4. To review the specific contribution of overview and scrutiny in the annual budget setting cycle with a focus on outcomes 5. To undertake periodic budget monitoring including reviews of key midyear trends and developments and to ensure that these are taken into account when updating the Financial Plan 6. To work under the direction and guidance of the Management Committee and report regularly to the Cabinet Member, Management Committee and select committees (as appropriate) on its work and findings and to make any necessary referrals	See above

OS Management Committee – recommended work 2021-25			
Task Groups:			
Activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
		7. To review the council's Performance and Risk monitoring reports and the Corporate Performance Framework.	
Swindon and Wiltshire Local Enterprise Partnership (LEP) Panel *Cllr George Jeans* *Cllr Ian McLennan*	Ongoing	A dedicated joint panel with Swindon Borough Council scrutinising the operation of the LEP, that also includes representation from local businesses. Existing terms of reference: 1. Review the decision making of the SWLEP, and any sub-committees, to ensure due process has been followed and there is a transparent audit trail; 2. Review the delivery of SWLEP projects, with the possibility of a "deep dive" exercise on chosen projects or topics if required; 3. Review the implementation of the SWLEP strategies, including, but not limited to, the Local Industrial Strategy and its implementation plan and identify opportunities for improvement; 4. Review the output and outcomes information of the SWLEP programmes to ensure the SWLEP activities	To ensure LEP funding is used effectively to support infrastructure projects in Wiltshire.

OS Management Committee – recommended work 2021-25			
Task Groups:			
Activity	**Date**	**Brief Explanation**	**Reason for Inclusion**
		are having a beneficial impact on the economy of the SWLEP area; 5. Review the governance of the SWLEP to ensure that it is meeting the required standards, as set down by Central Government, and the highest standards of transparency; 6. Make recommendations to the SWLEP Board, and any other relevant sub-committee, on improvement to the SWLEP's decision making process. All recommendations must be realistic and achievable in order for the Panel to make an impact and to be a credible voice within the assurance framework. 7. To liaise with other equivalent panels over the development and dissemination of best practice with regards to scrutiny of LEPs.	